

FREE DOCUMENT PICK-UP GUIDELINES

Philstocks, in partnership with WExpress (affiliated with DHL), will be offering a **FREE** nationwide document pick-up service. Great news, isn't it?

This will surely provide convenience, hassle-free, and fast completion of your account registration.

How to avail this new service?

Simply email docspickup@philstocks.ph the following information:

1. Full Name
2. Contact Number
3. Complete Pick Up Address
4. Proof of Initial Fund (scanned copy or photocopy of deposit slip)
5. Signed Customer Account Information Form (CAIF)
6. IDs
7. Authorized Representative (if applicable)
8. Authorized Representative Mobile No.

Use "Document Pick-Up Request" as email subject. You will receive an acknowledgement from us with your pick-up information.

Who are qualified to avail this service?

1. Clients with complete account opening requirements.
2. Clients who have already deposited the initial fund.
3. Clients within the WExpress serviceable areas. For the full list, refer to the next page.
4. Each client is entitled to one time free pick-up service only.

Important reminders:

1. Pick-up schedule is only during weekdays and Saturdays excluding holidays.
2. Cutoff time for requests is 1:00PM. Any requests received from 1:01PM onwards will be processed the next working day.
3. Upon receipt of request, expect your documents to be picked-up within:
 - Three (3) working days for Metro Manila
 - Four (4) working days for outside Metro Manila
4. If you're not available within the pick-up schedule, assign an authorized representative.
5. To avoid inconvenience, make sure that your documents for pick-up are all complete and valid.

What are you waiting for? Complete your documents now, request for a free pick-up service, and be part of the growing Philstocks family!

Thank you!

Sincerely,
Philstocks Team

LIST OF SERVICEABLE AREAS

ALL AREAS IN METRO MANILA

PROVINCE	CITY/MUNICIPALITY
Agusan del Norte	Butuan City
Aklan	Kalibo Malay Nabas
Albay	Bacacay Camalig Daraga (Locsin) Legazpi City Malilipot Santo Domingo (Libog) Tabaco City
Aurora	Baler Maria Aurora San Luis
Bataan	Abucay Balanga City Dinalupihan Hermosa Lima Mariveles Orani Orion Pilar Samal
Batangas	Balayan Batangas City Bauan Calaca Calatagan Cuenca Lemery Lian Lipa City Mabini Malvar Mataas Na Kahoy Nasugbu Padre Garcia

	Rosario San Jose San Nicolas San Pascual Taal Tanauan City Tui
Benguet	Baguio City La Trinidad
Bohol	Tagbilaran City
Bukidnon	Malaybalay City
Bulacan	Balagtas (Bigaa) Baliuag Bocaue Guiguinto Malolos City Marilao Meycauayan City Paombong Plaridel Pulilan San Jose del Monte City Santa Maria
Cagayan	Penablanca Tuguegara City
Camarines Norte	Basud Daet Mercedes San Lorenzo Ruiz (Imelda) San Vicente Talisay Vinzons
Camarines Sur	Bombon Calabanga Camaligan Canaman Magarao Milaor Naga City

	Pili
Capiz	Roxas City
Cavite	Bacoor Carmona Cavite City Dasmariñas General Trias Imus Kawit Noveleta Tanza Trece Martires City
Cebu	Cebu City Consolacion Cordova Lapu-Lapu City (Opon) Liloan Mandaue City Minglanilla
Cotabato (North Cotabato)	Kidapawan City
Davao del Norte	Panabo City Tagum City
Davao del Sur	Davao City
Ilocos Norte	Laoag City
Ilocos Sur	Bantay Candon City Caoayan Galimuyod Santa Catalina Santa Lucia Vigan City
Iloilo	Iloilo City
Isabella	Santiago City
La Union	Agoo Aringay Bauang San Fernando City San Juan
Laguna	Bay Biñan Cabuyao Calamba City Famy Kalayaan

	Los Baños Lumban Mabitac Paete Pagsanjan Pakil Pangil Pila San Pablo City San Pedro Santa Cruz Santa Rosa City Siniloan Victoria
Lanao del Norte	Iligan City
Leyte	Ormoc City Palo Tacloban City
Maguindanao	Cotabato City
Misamis Occidental	Ozamis City
Misamis Oriental	Cagayan de Oro City El Salvador City Laguindingan Opol Tagoloan Villanueva
Negros Occidental	Bacolod City Kabankalan City Silay City Talisay City
Negros Oriental	Bais City Dumaguete City
Nueva Ecija	Cabanatuan City Gapan City Licab Peñaranda Quezon Santo Domingo Talavera
Oriental Mindoro	Calapan City
Palawan	Puerto Princesa City
Pampanga	Angeles City Apalit Bacolor Floridablanca

	Guagua Mabalacat Magalang Mexico Minalin Porac San Simon Santa Rita
Pangasinan	Alcala Asingan Binmaley Calasiao Dagupan City Lingayen Manaoag Mangaldan Rosales San Carlos City San Fabian San Jacinto Santa Barbara Santo Tomas Urdaneta City Villasis
Quezon	Candelaria Lucena City
	Angono Antipolo City

Rizal	Binangonan Cainta Rodriguez (Montalban) San Mateo Taytay
Shariff Kabunsuan	Datu Odin Sinsuat (Dinaig)
Sorsogon	Sorsogon City
South Cotabato	General Santos City (Dadiangas) Koronadal City Polomolok Tantangan
Sultan Kudarat	Tacurong City
Surigao del Norte	Surigao City
Tarlac	Tarlac City
Zambales	Olongapo City Subic
Zamboanga del Sur	Pagadian City Zamboanga City