

UPLOAD YOUR VALID IDs AND TAKE A SELFIE FOR VERIFICATION

1. You will need to upload a clear copy of your valid ID, and a “selfie” while holding your valid ID in order to verify your identity.
2. Take a photo of the front and back portion (*if signature portion appears on this side*) of your ID, without flash.
3. Capture the image from above, with your ID on a flat surface. Ensure all four corners of your ID are showing.
4. Don't crop, rotate, touch up, adjust colors, or alter the images in any way.
5. Upload a blank paper with one (1) specimen signature for signature verification.

Please see document/s required below for your reference:

**LIST OF VALID IDS
PRIMARY**

With expiration date

- Philippine Passport
- Philippine Driver’s License
- Professional Regulatory Commission (PRC) Card
- Postal ID
- Armed Forces of the Philippines ID

Without expiration date

- Social Security System (SSS)
- Government Service Insurance System (GSIS)
- Unified Multi-Purpose ID
- Integrated Bar of the Philippines
- Phil Health ID
- Tax Identification Number (TIN) Card
- Persons with disability (PWD) Card
- National ID

SECONDARY

With expiration date

- Overseas Filipino Worker (OFW)
- Overseas Workers Welfare Administration (OWWA) ID
- Seaman’s Book

Without expiration date

- Senior Citizen Card
- Voter’s ID
- Company Employment ID
- Home Development Mutual Fund (HDMF) *formerly PAGIBIG ID.*

Supporting Documents:

- Philippine Statistics Authority (PSA) Birth Certificate
- Police Clearance
- NBI Clearance
- Certification from the National Council for the Welfare of Disabled Persons (NCWDP)
- Certificate of Residency

With reference to the above-mentioned IDs, furnishing proof of identities either in individual or joint account, the client has the following alternative options:

Options	Proof of Identity to be provided
1	: Provide at least one (1) PRIMARY ID with at least one (1) year validity, “preferably” non-expiring ID.
2	: In the absence thereof, provide two (2) PRIMARY IDS at least 6 months validity.
3	: If both above options cannot be availed, provide at least one (1) PRIMARY with six (6) months validity and one (1) SECONDARY ID.
4	: If all options cannot be availed of, provide two (2) SECONDARY IDS.

For opening of In-Trust-For (ITF) Trading Account

The Primary Holder which ostensibly called as the trustor is required to provide the following requirements:

- Required IDs with reference to the sample list
- **Notarized ITF Form-** indicating sole ownership upon maturity

Likewise, the minor beneficiary shall submit the following documents to establish the relationship with the primary holder.

- NSO/PSA Birth Certificate
- Student ID if, any

For opening an account with foreigner individuals (Resident/Non-Resident)

- **For Resident Alien**, please provide a valid passport and any of the following:
 - Valid Alien Certificate of Registration Card (ACR) indicated that he/she is Permanent Immigrant and Native Born
 - Valid Special Resident Retiree's Visa Card (SRRV)
 - Valid Special Investor's Resident Visa Card (SIRV)
 - Certificate of Naturalization
 - Certificate of Dual Citizenship
- **For Non-Resident Alien**, please provide any of the following:
 - Valid Passport
 - Driver's License
 - Certificate of Residency Consularized (Non-Personal Appearance)